



Preston
City Council

Member Services
Corporate Services Directorate
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Date: 9 December 2019

Your reference:
Our reference: LAS/JT
Ask for: Julie Thorpe

**To: Members and Officers of
The Shared Revenue and Benefits Service Joint Committee**

**Councillor Rawlinson (Chair - Preston), Councillor M Brown (Preston),
Councillor A Whitehead (Vice-Chair - Lancaster) and Councillor E Lewis (Lancaster)**

Sub: Councillor K Frea

Dear Sir/Madam

Shared Revenue and Benefits Service Joint Committee - 18 December 2019

You are requested to attend a meeting of the Shared Revenue and Benefits Service Joint Committee to be held on Wednesday, 18th December, 2019 at 1.00 pm in Room B, Ground Floor, Town Hall, Preston.

The Agenda for the meeting is set out overleaf.

Yours faithfully

Ally Brown

Director of Corporate Services

**SHARED REVENUES AND BENEFITS SERVICE JOINT COMMITTEE
WEDNESDAY, 18TH DECEMBER 2019
ROOM B, GROUND FLOOR, TOWN HALL, LANCASTER ROAD, PRESTON
PR1 2RL 1.00 P.M.**

A G E N D A

PART A (OPEN TO PRESS AND PUBLIC)

1. Chair's Announcements

- Fire Procedures / Mobile Phones / Rest Rooms
- *“Members of the Public, committee members and officers are reminded that under the Openness of Local Government Bodies Regulations 2014, the press and Public may film, audio record, photograph and use social media whilst the meeting is in progress, for Part A items only, and as long as no disruption is caused to the meeting. Anyone filming is asked to focus their attention on elected members rather than other visitors”.* (To be read out if visitors present).

2. Notification of Substitute Members (if any)

3. Declarations of Interests

To receive any declarations of interest from Members.

4. Minutes (Pages 3 - 6)

To confirm the minutes of the meeting held on 25th July 2019.

5. Date of Next Meeting

To be discussed.

6. Exclusion of the Press and Public

To consider passing the following resolution:

“That the public be excluded from this meeting during consideration of the following item(s) of business on the grounds that there is likely to be a disclosure of exempt information which is described in the paragraph(s) of Schedule 12A to the Local Government Act 1972 which is specified against the heading to the item, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing it.”

PART B - Private and Confidential

7. Shared Service Budget 2020/21 - (Revenues and Benefits) (Paragraph 3) (Pages 7 - 13)

Report enclosed.